

**MINUTES OF PUBLIC MEETING OF THE
ARIZONA GEOGRAPHIC INFORMATION COUNCIL
OF MEETING HELD FEBRUARY 9, 2006**

A public meeting of the Arizona Geographic Information Council was convened at 10:04a.m. on February 9, 2006 at the Arizona Department of Transportation, Human Resources Development Center, 1130 North 22nd Avenue, Phoenix, AZ 85009 in the Palo Verde Room. Present at the meeting were the following members or designees of the Arizona Geographic Information Council:

Gabriel Bey, designee for Howard Ward, private sector member
Kevin Blake, Northern Arizona Geographic Information Forum
Candace Bogart, USDA Forest Service
Dena Gambrel, Arizona Department of Water Resources
Jami Garrison, Arizona Department of Transportation
Victor Gass, Arizona Department of Environmental Quality
Lee Harbers, Arizona Professional Land Surveyors Association
Rick Harrington, Southern Arizona Geographic Information Systems
Gary Irish, Arizona State Land Department
Mele Koneya, designee for Rita Walton, Maricopa Association of Governments
Peter Kozy, Arizona Department of Economic Security
Boyd Larkin, designee for Richard Oland, Arizona Department of Revenue
Dave Minkel, National Geodetic Survey
Chris Newton, Arizona Department of Health Services
Timothy Smothers, League of Arizona Cities and Towns
Tom Sturm, US Geological Survey
Gene Trobia, Arizona State Cartographer's Office
Tom Tyndall, designee for Bradley McNeill, Arizona State Parks
Craig Wissler, University of Arizona

Absent were:

Lisa Danka, Arizona Department of Commerce
Rodney Hampton, Arizona Association of Counties
Keith Larson, Natural Resource Conservation Service
Sharon Nicholson, Arizona Department of Public Safety
Manny Rosas, Pima Association of Governments

The following matters were discussed, considered, and decided at the meeting:

- I. Call to Order. The Council was called to order at 10:04 a.m. by Timothy Smothers, AGIC President. A count of Board Members established that a quorum was present (see list of Board members and designees in attendance).
- II. Budget Update: Gary Irish reported on the AGIC budget (see attached AGIC Budget

Summary). The status of the AGIC budget indicated that as of January 31, 2006, the AGIC General account showed a balance of \$11,325.72 and the AGIC Conference account showed a balance of \$42,201.91. Gary indicated that Jason Howard would give a more detailed update on the AGIC Conference account during the Conference Working Group report.

- III. Approval of Minutes of the November 3, 2005 Board meeting. Motion made by Jami Garrison to approve the minutes of the November 3 meeting. Seconded by Dave Minkel. Motion was approved unanimously.

Action Item: Minutes of the November 3 Board meeting approved unanimously.

IV. Committee Reports

A. *Administration and Legal Committee*

Tim Smothers reminded the Board that at the last meeting he had requested that the officers of the Board and the committee chairs meet to discuss a Work Plan for 2006. Tim reported that that meeting had been held on January 12, 2006, and the participants had discussed initiatives for 2006, drawing from initiatives from Mapping Arizona and the Power Point presentation to the Board from February 2005. Tim provided minutes of that meeting to the Board. Also addressed was the State Cartographer's Office Work Plan for 2006, which helps AGIC directives since so much AGIC work is done through the State Cartographer's Office. Tim noted that Height Modernization work would be moved out of the Data Resources Committee and be done through the State Cartographer's Office since participation on that project had grown well beyond AGIC's core membership. Tom Sturm encouraged Board members to participate in committees, reminding the members that the Board was there to provide oversight of committees, which is where all the work is accomplished.

Gene Trobia reported on a USGS Cooperative Agreement Program (CAP) grant for which the State Cartographer's Office has applied. Gene reported that the purpose of the grant was to determine how well AGIC complies with the NSGIC 50 States Initiative and how to bring AGIC into compliance. Gene reported that a new strategic plan and business plan for AGIC would result from work done for this grant, should the State Cartographer's Office receive the funding. Gene noted that what was important was for the Board to be involved in reviewing and approving the documents once they are available in draft form.

Gene Trobia reported that there would be an update to Mapping Arizona in 2006, and that this was tied into the work plan update, and into the USGS CAP grant, which would enable AGIC to turn Mapping Arizona will turn into its business plan. Finally, Gene noted that pragmatic priorities would make it into Mapping Arizona 2006.

Gene Trobia proposed that AGIC hire an intern by transferring \$20,000 from the Conference account into the regular AGIC account. The intern would be hired to help with Mapping Arizona, the CAP grant, and Conference planning activities for 2006. Motion made by Gabriel Bey to transfer \$20,000 from AGIC Conference account to AGIC account. Dave Minkel seconded. Motion was approved unanimously.

Action Item: Transfer \$20,000 from AGIC Conference account into AGIC account.

Motion made by Gabriel Bey to hire an intern for an amount not to exceed \$10,000. Dave Minkel seconded. Motion was approved unanimously.

Action Item: Hire an intern for an amount not to exceed \$10,000.

B. *Education, Outreach, and Conference Committee*

Eva Reid reported that the committee had met to discuss plans for future of committee, activities, and conference planning for 2006, and that each of the working groups under the Education, Outreach, and Conference Committee would report on these various items.

1. Education Working Group. Shea Lemar reported that AGIC is sponsoring ten teachers to attend the Microcomputers in Education Conference at Arizona State University in March 2006. Shea also reported that the Internet Mapping User Group would meet again on March 7. Finally, Shea reported that the Education Working Group was working with the rest of the committee on workshops for 2006.
2. Outreach Working Group. Santiago Garcia reported that the focus of the working group would move from adding new Board members to increasing participation of existing members and filling vacancies on the Board. Santiago noted that two letters would be drafted by the working group. The first letter would be sent to Board members who did not attend at least half of the regularly scheduled quarterly meetings in 2005. The second letter would be sent to agency heads, requesting that vacant seats on the Board be filled.

Santiago next reported that the working group was interested in acquiring a phone bridge to improve Board attendance by those members from outside the Phoenix area. Jason Howard reported that he had researched teleconference service providers and found a wide range of prices, but most plans were affordable for the Board. Candace Bogart said that the Forest Service has a toll free number the Board could use. Gene moved that the Outreach Working Group research free teleconferencing services provided by the Board members before committing to a for-fee plan. Jami Garrison seconded. Motion was approved unanimously.

Action Item: Outreach Working Group will research free teleconferencing services provided by Board members.

Santiago proposed to incorporate a timeline into the Board meeting agendas and that the president would be responsible for enforcing the timeline. Candace Bogart asked if the timeframe of meetings had been a problem. Shea Lemar said that the purpose of the timeline would be to improve attendance by making the scheduling of the meetings more predictable. Tim Smothers said that this would give agenda setters something to think about.

3. Conference Working Group. Jason Howard reported that the 2005 AGIC Conference had been an overall success. Jason reported that the Conference earned over \$11,500, with approximately \$2000 remaining to be collected. Jason directed the Board's attention to a proposal he had sent the Board for events to be held in 2006 and 2007. These would include at least three workshops in 2006 and a return to the regular conference in 2007. Jason requested that the Board entertain a motion to fund the planning and execution of workshop in 2006 for an amount not to exceed \$5000. Gene Trobia moved that the Board authorize the expenditure of funds not to exceed \$5000 for the planning and execution of AGIC events for 2006. Jami Garrison seconded. Motion was approved unanimously.

Action Item: Expenditure of funds by the Conference Working Group, not to exceed \$5000, authorized for planning and execution of AGIC events in 2006.

Jason requested that the Board entertain a motion to fund the planning of the 2007 Conference for an amount not to exceed \$5000. Dave Minkel moved that the Board authorize the expenditure of funds not to exceed \$5000 for the planning the AGIC 2007 Conference. Jami Garrison seconded. Gene Trobia noted that the Conference had been held in Prescott for the past few years but the facility had become tight for the meetings. Gene asked the Board if there were strong feelings about where the conference should be located. Gabriel Bey asked if Laughlin had been considered. Jami Garrison suggested that that would not meet the "headline test" for a public body. Eva Reid suggested that if the Board had no objections the working group would research locations. Tim Smothers asked if there was any further discussion, and seeing none, called for a vote. Motion was approved unanimously.

Action Item: Expenditure of funds by the Conference Working Group, not to exceed \$5000, authorized for planning of AGIC 2007 Conference.

Candace Bogart asked if AGIC would have a presence at the Southwest User Group (SWUG) Conference. Gene Trobia said that procurement issues prevent AGIC from sponsoring a vendor related event. AGIC members could still present at the conference though. Tom Sturm asked if AGIC could be a vendor at SWUG. Gene Trobia replied that this would probably be OK, but would check to make sure. Gabriel Bey suggested that we ask SWUG to hold an AGIC track for AGIC-related presentations. Rick Harrington asked if this was something that the Conference Working Group would be interested in pursuing. Jason replied that it was and he would.

C. *Data Resources Committee*

Dave Minkel reported that Arizona had received \$500,000 for Height Modernization from Congress for 2006. Dave indicated that the next step would be to come up with priorities from the Height Modernization spending plan, and to put together an advisory group to devise a process that reflects both public and private sectors and to set up a geodetic control server. Gabriel Bey asked who would be implementing the server. Gene Trobia replied that the State Cartographer's Office would handle that. Gene suggested that if any board members were interested in being on the oversight committee for Arizona Height Modernization to contact him.

Tom Sturm gave an update on the new Arizona imagery. Tom reported that several counties had been delivered to him by the contractor and that he was in the process of quality checking the imagery. Tom indicated that the USGS should have all the imagery by March 2006.

- V. Comments, Requests, and Items for Future Agendas. Candace Bogart noted that the Forest Service has a website where current fire perimeters are posted. Gene Trobia proposed that Candace speak with Gary Irish and Glen Buettner about sharing this data, and that this was really a Land Department operational issue, and not an AGIC issue.

Rick Harrington proposed that future meetings should have a section where meetings of interest to AGIC board members can be mentioned.

- VII. Call to the Public. No members of the public had requested to address the Board.
- VIII. Passing of the Gavel. Tim Smothers reminded the Board that this was his final meeting as president of AGIC. Rick Harrington presented Tim Smothers with a plaque thanking him for his service as president of the Board.
- IX. Next Meeting Time and Dates. The next regularly scheduled meeting is May 4th, 2006 at 10:00am. Members will be e-mailed the location.
- X. Adjournment. The meeting adjourned at 11:56am.

Attachments:

AGIC Budget Summary

Admin and Legal Minutes

AGIC 2005 Conference Financials Summary

Proposal of AGIC Events to be Held in 2006 and 2007

Imagery project update handouts